



Developing Independence Through Learning

RUKUHA SCHOOL

E wāhi hari kia akonga

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Newsletter Term1 Week 4



KIA ORA Welcome to Week 4!

We have had a fantastic first four weeks of school, learning, swimming and socialising.

We have an upcoming event in March that we are looking forward to; ASB St John in Schools.

The purpose of this visit is to develop confident young New Zealanders who care for the health and well-being of their communities and provides young people with the skills and knowledge to respond in an emergency situation.

Thank you to our community for the communication we have been receiving regarding illnesses and covid testing, we appreciate being kept in the loop and the common sense our community is showing. Please continue to let us know if your child is getting a covid test and of their result when this has been received . A message can be left on 07 843 6967 outside of school hours regarding covid test results.

The last few pages of this newsletter will have the Code of Conduct & Student Internet Agreement that the students sign / parents sign on behalf of a student when enrolling at Rukuhia School. In some cases it may have been a long time since you or your child has read this document.

Please take the time to read through this document and have a discussion with your child about the expectations the school have about the use of school computers or personal devices on school grounds.

Have a great week!



If you are unwell and have any of these symptoms:

- fever
- cough
- shortness of breath
- sneezing or a runny nose

then please don't enter this building.

For updates and more information on keeping yourself safe, visit **Covid19.govt.nz**

**Stay home
if you are sick**

New Zealand Government

Important Dates

Important Dates this Term:

15th of March	Sport Waikato are coming in to do a Cricket session with the school
18th of March	Lower Waipa School's Swimming sports
28th & 29th of March	St Johns in schools

Term Dates

Term 1 2022

Tuesday 1st February—14th April

Term 2 2022

2nd May—8th July

Term 3 2022

25th of July—30th September

Term 4 2022

17th of October—TBC

Public Holidays 2022

6th of June Queens Birthday

24 of June Matariki

24th of October Labour Day

Please note event dates are Covid level dependant and events could be postponed or cancelled.

Uniform Supplier

Logo U2 are now able to offer your school uniform to be ordered directly from their online shop

www.logou2.com

- A note from Logo U2: Please wash our shirts inside out. When printed apparel is turned inside out when washing the printing will last longer as it is not getting rubbed against other clothing.

Logo U2
Proudly NZ



first
credit union

First Credit Union provides a school banking service to all pupils at Rukuhia School.

A note from First Credit Union

As we have now moved into the red traffic light setting and the uncertainty around us with Covid and Omicron, we wish to advise you that we will not be starting school banking until further notice.



School Reminders

School Times

8.30am	Classrooms Open
9.00am	School Starts
11.00-11.30am	Morning Tea
12.45-1.40pm	Lunch
3.00pm	School Finishes

Office Hours

8.30am—3.00pm
office@rukuhia.school.nz
07 843 6967

Financial Information

2022 Financial Information letter will be out in the next couple of week, please let us know if you do not receive these.

Absentees

If your child is going to be absent from school for any reason, could you please call the office before 9.00am. If the phone is unattended please leave a message.

Signing In & Out

If you are late for school or need to take your children out of school for any reason during school time, **parents/caregivers must** come into the office and sign them out and then sign them back in if they are returning before school finishes.

School Bank Account

If you are wanting to make online payments to the school below are our bank account details:

12 3152 0019783 00

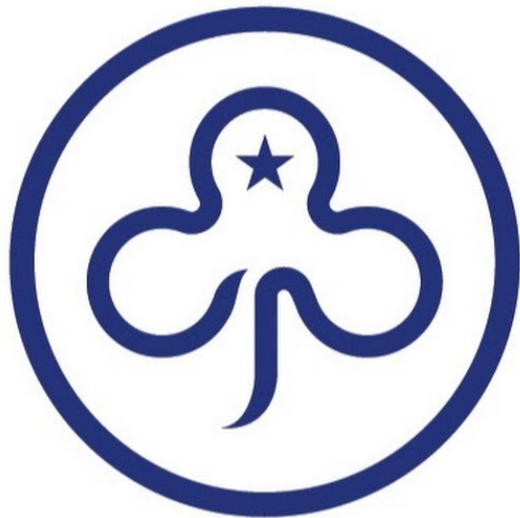
Please make sure you note the child's name and what the payment is for.



RUKUHIA SCHOOL

Are you up for fun, **friends** and **adventure**, then Girl Guiding could be for you?
We have units for girls aged between 5-17. We also are on the lookout for leaders to support these girls and even open new units in towns that don't have that age group.

We have spaces available in some of our units both in Te Pahu and Te Awamutu but if you are interested then email Michelle on michellegirlguide@gmail.com to find out more.



**Girl Guiding
New Zealand**
Ngā Kōhine Whakamahiri
O Aotearoa

Pirongia Netball Club Junior Trials 2022

We welcome all players from year 1 to year 8 from any school to attend our junior trials.

Head onto Pirongia Netball Club's Facebook page for the online registration link.

See ad below for trial dates and times.

LJ Hooker
PAMELA THACKRAY

Pirongia Netball Club

2022

Junior Trials

Year 1 to Year 8

MONDAY 7TH MARCH
WEDNESDAY 9TH MARCH

Register Online

YEAR 1 & 2
NO TRIAL NEEDED
JUST FILL IN THE ONLINE FORM

YEAR 3 & 4
5:15PM SIGN IN
5:30PM SKILLS & DRILLS TO 6:15PM
MONDAY ONLY

YEAR 5 TO 8
6:00PM SIGN IN
6:20PM WARM UP, 6:35PM TRIAL GAMES
MONDAY & WEDNESDAY

Ella Muckle
pirongiaclubcaptain@gmail.com

PIRONGIA NETBALL COURTS

Be part of an awesome club!



CODE OF CONDUCT & STUDENT INTERNET AGREEMENT

Acceptable Use of the Internet / Code of Conduct

ACTION

- To use the Internet as an education resource for staff, students and community.
- We believe that the use of the Internet at Rukuhia School is a privilege and not a right.
- We recognise that the Internet can be abused and that the Internet at Rukuhia School is to be made available to staff, students and community members under the following conditions.

GUIDELINES

Staff

1. To allow ALL staff whether part time, full time, teaching staff or non-teaching staff access to the Internet in accordance with the Code of Conduct.
2. To encourage ALL Internet use to be for the purpose of :
 - Accessing curriculum relevant information for students or teacher
 - Accessing resources relevant to classroom activities and personal interests
 - Communication with others locally, nationally and internationally.
3. To develop competency and confidence in the use of the Internet staff will be given opportunities of regular professional development.

Students

1. To allow students use of the Internet in accordance with the Code of Conduct and under a monitored situation as a tool to assist them in their learning.

Community Users

1. To allow the use of the Internet to members of the public in controlled situations with a staff member or other member of the public nominated to run such an event. Members of the public will be expected to conform to the Code of Conduct.
2. Community use of the school's internet facilities and/or by joining as a guest user, members of the public accept the Code of Conduct.
3. At all times the Code of Conduct will be adhered to. A copy of the Code of Conduct is available from the office on request.

The following Code of Conduct will be adhered to by all users of the Internet within the school:

1. General Statement

- The use of this service is a privilege, not a right, and users must not bring the name of Rukuhia School into disrepute. The Internet is provided to facilitate teaching and learning. Rukuhia School use N4L as their provider taking advantage of site blocking and daily reporting.
- **Rukuhia School website / student photos and work**

Rukuhia school uses a website www.rukuhia.school.nz. Student's photos and work may be displayed on this site or other links attached to the web site. Student's photos and work may appear in newsletters and outside publications.

2. E-Mail (where applicable)

- E-mail is provided for users to make contact with other people in the interest of education
- E-mail, wherever possible, is written off line
- E-mail boxes will be checked regularly and all incoming mail will be appropriately filed or deleted
- Information sent via e-mail shall be constructive, informative or enquiring in the interest of both the sender and receiver
- Students' e-mails will be checked and approved by peer tutors or staff for spelling and grammar before being sent
- General users must not access or interfere with the e-mails of other users
- In this electronic media, all e-mails will be treated as non-confidential

3. Use of Service

- ❑ A form agreeing to policy and guidelines is to be signed by parent / caregiver on enrolment of the pupil.
- ❑ Each user will enter into an electronic agreement to abide by the code of conduct on login.
- ❑ No profanity, obscenities, flaming or any other language that could be construed as such is to be used in any electronic communication.
- ❑ No private information is to be distributed by students to other parties at any time. This includes re-posting of information sent by another party.
- ❑ The network is not to be used by any user for personal gain or illegal activity.
- ❑ BYOD connected to the service will not be used to communicate directly with parents / caregivers, this must be through the teacher.
- ❑ Deliberate attempts to gain access to sites containing material of pornographic, racially or religiously offensive, illegal or offensive material or material inappropriate to expectations of learning, will be dealt with as a serious violation of the Code of Conduct.
- ❑ Where there is dispute over appropriateness of sites, the final decision will rest with the Senior Management Team.
- ❑ Pupils may only download files with specific permission.
- ❑ Downloaded material must be scanned for viruses at all times. Any deliberate attempt to spread viruses through the network will be dealt with by the management of the school as a serious breach of the policy.
- ❑ All copyright, privacy and international laws are to be abided by at all times.
- ❑ All computer screens to be visible to supervising teacher or adult at all times.
- ❑ Chat or ICQ to be used only for supervised, structured, specific educational purposes.
- ❑ Random Audits of computer usage will be carried out.

4. Liability

- ❑ Rukuhia School is not, and cannot, be held responsible for the loss of material, accidental corruption or any other action that might affect transmission or loss of data.
- ❑ Rukuhia School has taken all possible precautions to maintain safety of all users and these guidelines are written and enforced in the interest of all users safety and effective use of the Internet.
- ❑ Rukuhia School offers no guarantee of confidentiality at general user level.

5. Abuse of the Guidelines

- ❑ A record will be kept of all minor and serious infringements of the Code of Conduct.
- ❑ In all cases, for serious infringements of the Code of Conduct, Rukuhia School BOT reserves the right to refer the matter to the Police.

Staff

- ❑ Staff who make a minor infringement(s) of the Code of Conduct will be dealt with by the Principal.
- ❑ Staff who make a serious infringement(s) of the Code of Conduct will be dealt with by outside agencies.

Students

- ❑ Students who make a minor infringement(s) of the Code of Conduct will be dealt with by the Senior Management Team. Minor infringements will result in the withdrawal of access to the Internet by that student for varying amounts of time.
- ❑ Repeated minor infringements will attract cumulative loss of the privilege of access and may invoke the procedures for serious breaches of the guidelines.
- ❑ Students who make a serious infringement(s) of the Code of Conduct will be dealt with by management personnel and will be fast-tracked to serious level of the school's discipline procedures.

Community Users

- ❑ Community Users who make a minor infringement(s) of the Code of Conduct will be dealt with by the Senior Management Team.
- ❑ Repeated minor infringements will result in the loss of access to our resources and may invoke the procedures for serious infringement(s) of the guidelines.
- ❑ Community Users who make a serious infringement(s) of the Code of Conduct will lose the privilege of access to our resources and, where appropriate, the matter will be referred to the Police.

Conclusion

- ❑ Rukuhia School will utilise the Internet in an appropriate and effective manner to develop information literacy skills and to enhance student, staff and community learning.
- ❑ Rukuhia School acknowledges the potential of the resource for dynamic learning experiences and will utilise it in a manner conducive to safe, enjoyable, equitable and purposeful learning.

Rukuhia School “Bring Your Own Device” (B.Y.O.D.)

Responsible Use Guidelines Purpose:

Rukuhia School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviours students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, Rukuhia School will allow personal devices on our network and school grounds for students who follow the responsibilities stated in the Internet Use Policy and the attached guidelines regarding B.Y.O.D. Rukuhia School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in B.Y.O.D will not be penalized and alternate modes of participation will be available. An important component of B.Y.O.D will be education about appropriate online behaviours. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviours. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types:

For the purpose of this programme, the word “devices” will include such devices as laptops, netbooks, iPads, tablets, and eReaders. Please check with the classroom teacher if unsure.

Guidelines:

- Students and parents/guardians participating in B.Y.O.D must adhere to our Internet and BYOD Policies.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school grounds, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes.
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons at school during school hours or during school activities, unless otherwise allowed by a teacher.
- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.
- Students must not use devices to contact parents / friends etc in school hours unless authorised to do so by a teacher.

Students and Parents/Guardians acknowledge that:

- The school's network filters will be applied to a device's connection to the internet and any attempt to bypass the network filters is prohibited.
- Rukuhia School is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - Processing or accessing information on school property related to "hacking." Altering or bypassing network security policies.
- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected the student will be required to unlock the device at the request of a school administrator.
- Printing from personal devices will not be possible at school.

Lost, Stolen, or Damaged Devices:

Each user is responsible for his/her own device and should use it responsibly and appropriately. Rukuhia School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner's policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges:

Rukuhia School is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations:

Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the Rukuhia School wireless network to access the internet. Rukuhia School does not guarantee connectivity or the quality of the connection with personal devices. Rukuhia School is not responsible for maintaining or troubleshooting student tech devices. I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my network and/or device privileges as well as other disciplinary action. During the course of the school year, additional rules regarding the use of personal devices may be added.

Student _____

I have read this agreement and know the importance of Netiquette and the school rules for the use of computers and the Internet.

I know that if I break these rules I might lose the right to use a school computer and the school may take other disciplinary action against me, which could include my removal from any class that involves computer use.

Student Name (Printed)

Room

Signature

Date

Parent / Caregivers

I have read this and understand this agreement.

I understand that my child is responsible for using school equipment and the Internet as outlined above.

I have gone through the agreement with my child and explained it's importance and that there may be consequences for breaking the agreement.

I understand that, while the school will do its best to restrict student access to offensive, dangerous, inappropriate material at school, OR illegal material on the Internet or through e-mail, it is the responsibility of my child to have NO involvement in such material.

I give permission for _____ (child's name) to be given access at school to global information systems such as the Internet and / or e-mail.

Parent Name (Printed)

Parent Signature

Date

1. **N.B. If you would like to discuss this document or need help with translation please contact the school office to make an appointment to clarify any misunderstandings.**
2. **This agreement is valid for the student's enrollment period at Rukuhia School.**